

Schedule "A"
Letter of Undertaking
Declaration of Commitment by Owner
to the Municipal Authority Having Jurisdiction
Field Review of Construction

Preamble

Whereas the *Building Code* Bylaw applies to the construction or demolition of a building;

And whereas the City of Charlottetown has by Bylaw adopted the National *Building Code*, with amendments as the *Charlottetown Building Code*, requiring compliance with it as adopted for the construction or demolition of buildings;

And whereas architects, and professional engineers are required by their respective statutes, *Bylaw*, and *Bylaws*, to ensure the general public of competent standards and ethical conduct in the design of buildings;

And whereas Part 2 of the *Charlottetown Building Code* requires professionals to design buildings in conformance with the minimum standards of the *Charlottetown Building Code* with sufficient drawings and documents to show how these standards have been met;

And whereas Part 2 of this Bylaw, requires that these buildings shall be inspected at intervals appropriate to the stage of construction to determine substantial compliance with the design drawings accepted by the authority having jurisdiction and all revisions thereto;

To: The authority having jurisdiction _____ Date: _____

_____ Address (print)

_____ Address of project (print)

_____ Name of Project (print)

_____ Legal Description of Project (print)

I (the owner) submit this Letter of Undertaking to the authority having jurisdiction along with a completed application for a building permit.

The undersigned has appointed an architect(s), professional engineer(s), or designer(s), or prime consultant(s) to undertake, as required in Articles 2.1.1.5. and 2.1.1.6. of this Bylaw, the *Field Review of Construction* and I have attached to this Letter of Undertaking (check appropriate boxes)

- Field Review of Construction* Commitment Declarations completed by me or the prime consultant appointed by me to coordinate the *Field Review of Construction*.
- Field Review of Construction* Commitment Declarations (identified below) completed by individual designers appointed by me to perform the *Field Review of Construction* for the applicable discipline(s).
- shall forward *Field Review of Construction* Commitment Declarations for those not yet appointed.

(Initial the disciplines that apply to this project. All disciplines will not necessarily be employed on every project)

- Building Design Structural Plumbing Mechanical Electrical Geotechnical
- Fire Suppression System Civil engineering

I shall notify the authority having jurisdiction if the architect, or professional engineer named in the attached "Review of Construction Commitment "Declarations" ceases, for whatever reason, to provide the *Field Review of Construction* for this building and shall appoint another architect and professional engineer immediately so that the *Field Review of Construction* will continue uninterrupted. This notice and the necessary *Field Review of Construction* Commitment Declaration(s) shall be forwarded to the authority having jurisdiction as soon as practical, but not later than 3 business days.

Signature of Owner _____ Date

Print name

Address

Postal Code

Phone

Fax